

Web Service & Design - Internship

Role description

As part of the Italian Web Service & Design team the intern will support for communication written activities related to online projects such as editing of news, abstracts and articles in English and Italian; for keeping the marketing contents updated on different online channels; for reporting and analyzing the data available of our online campaigns and online marketing initiatives; for taking care of the legal approval process of marketing contents and videos, for supporting in power point presentations.

In this role he/she will interact frequently with other teams and with sales department to collect and analyze needs. He/she will also take care of corporate materials keeping them updated and will also support global internal communication department with the creation of power point presentations and English articles/ news to ensure a fresh and well-timed communication to our internal customers.

Skills and Qualifications

- Preferred educational background: economics, communication
- Excellent Italian and fluent English both oral and written
- Analytic. Accuracy and attention to detail
- Ability to work effectively in a team as well as independently
- Ability to work with tight deadlines and important workloads
- Proficiency PowerPoint, Word, and Excel skills. Basic knowledge of Indesign/Photoshop is a Plus
- Excellent organization skills